

File Submission Guidelines

EDITING AND CLEAN UP

If you are editing any of your files such as:

- Comping together separate takes
- Cutting and pasting sections
- Nudging regions into better sync

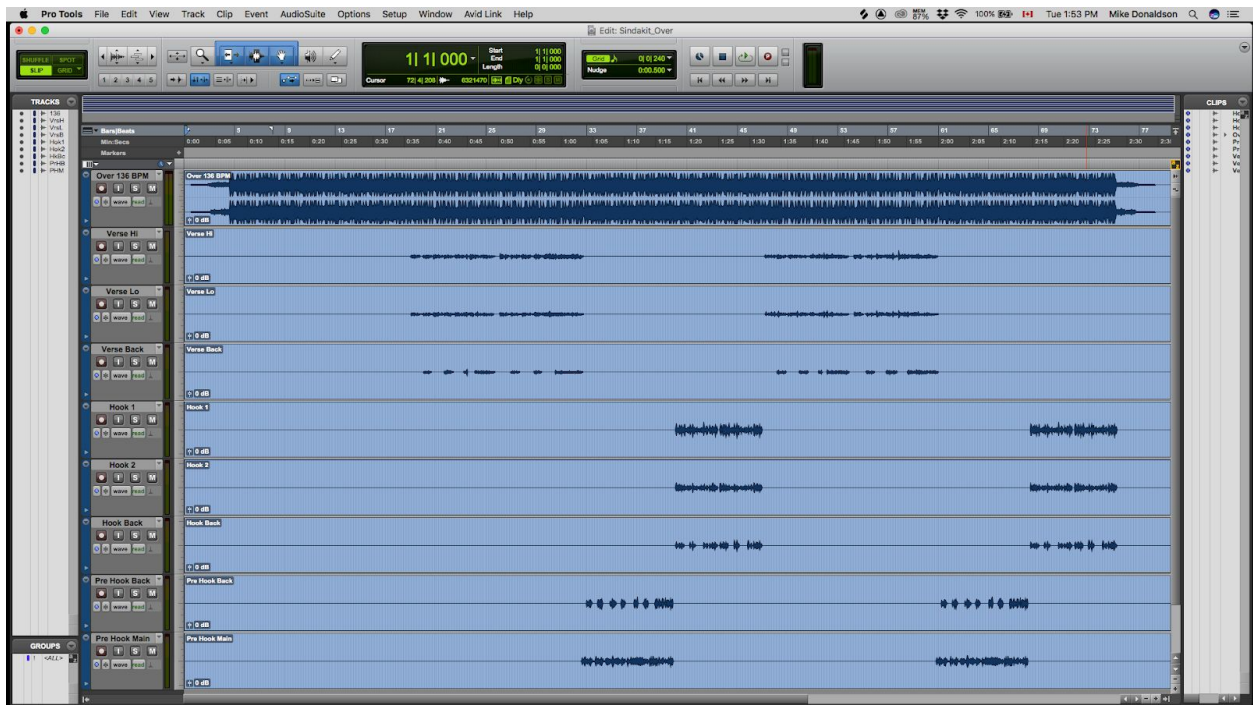
Have clean crossfades as well as any short fade in/outs to avoid clicks and pops

A good rule of thumb is “every edit needs a fade”



CONSOLIDATE FILES

After your files are cleaned up with fades and are free from any clicks or pops, please consolidate each track into one region starting from the beginning of the session. This allows your files to be imported into any DAW while everything will stay in sync without any guess work. There will be some sort of “Consolidate” or “Export Tracks as Audio Files” option in your DAW that will make this a quick and simple process.



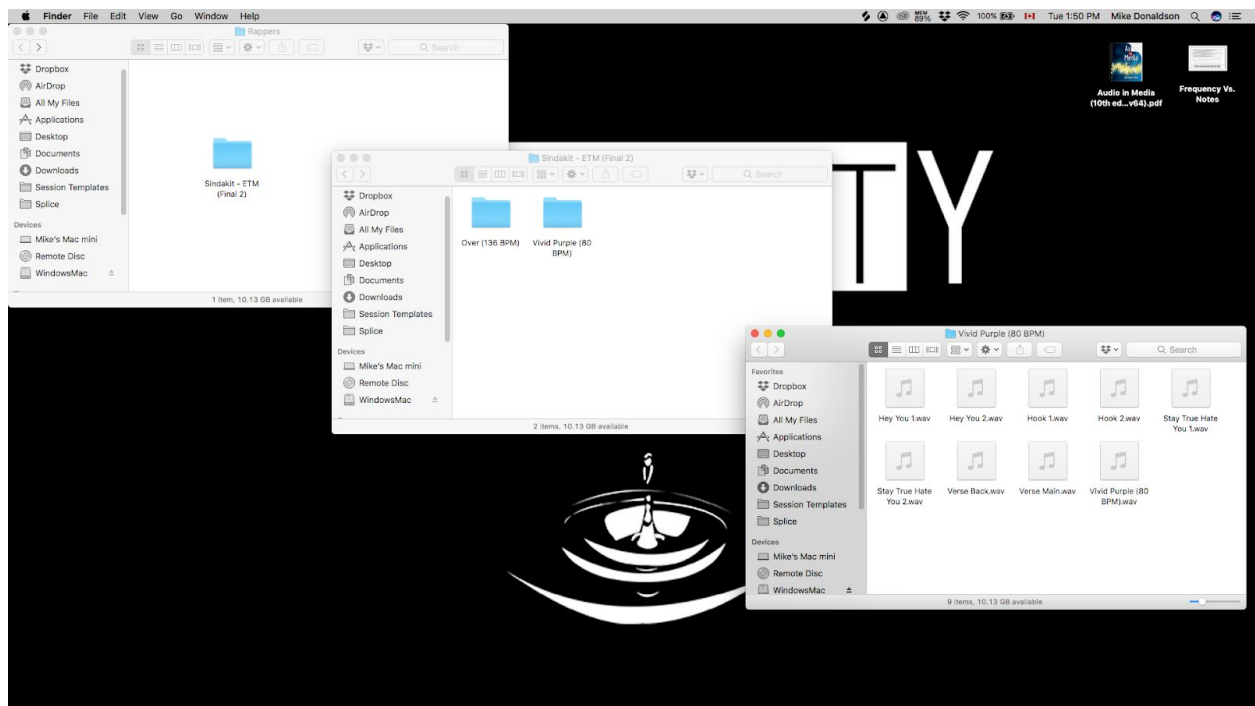
****Please remove all processing that may have been done during the demo/writing process, so that I am able to work with the raw files. If there are any special FX or sounds you really like, please include them as an option. “Eg. Lead Vocal - Dry, Lead Vocal - FX”****

NAMING FILES

Please name all of your tracks clearly and efficiently. It can save hours of time to have everything labelled properly from the beginning and keeping a pattern is very helpful.

If you are submitting multiple songs, every “Lead Vocal” from each song should be called Lead Vocal, not Vox in some sessions, Vocal Main in others etc. Once your files are all named properly, organize them into separate folders for each song. The folder hierarchy should look like this.

Artist Name/Project Name ← Song Names with BPM ← Individual Tracks



REFERENCE MIXES

Include any reference or demo mixes for your songs in the appropriate song folder to make sure your vision is being respected during the mix process. It's also beneficial to include a couple of songs from other artists that influence you, or whose sound you like, as a source of inspiration to draw from.

SENDING THE FILES

Once your files are cleaned up, with the appropriate naming and files structure, please .ZIP that folder and send it through Google Drive, Dropbox or Wetransfer.

REVISIONS

Mixes come included with THREE revisions.

Excessive revisions may require an added fee of \$50 per additional round.

****Free Mix Sample does not include revisions, unless you decide to move forward with having the song mixed/mastered here****

The typical process is:

“Round 1” is sent off and the client makes their notes.

While they are documenting any edits or changes, we also compile our own list of edits.

“Round 2” is sent off with clients edits addressed, as well as our own.

Client prepares any last minute edits or notes.

“Round 3” is sent off for the final approval of everything before the Mastering Process

****When making your revision notes, please include timestamps for any specific edits, so that they can be found and addressed quickly and efficiently.****

****Eg. “The Backing Vocal is a little loud during the pre chorus at 1:45”****